

St. Matthew School Council Meeting – Minutes

Date: Monday, June 4, 2018, 6:30 – 8:00

Location: Learning Commons

Present: Pat, Amanda, Renny, Denise, Paul, Kim, Heidi, Andreas, Lisa

Regrets:

Agenda Items

1. Prayer – Principal

2. Approval of Agenda – Kim

3. Approval of Minutes from Last Meeting – Heidi

4. Spiritual Update - Amanda

- Students can sign-up for Bible camp at St. Agnes, July 9 to 13
- The registration is online

5. Budget Update – Denise

- We have approximately \$4900 to carry-over to next year.
- This amount will be left after money is spent on upcoming events (e.g., approx. \$100 for staff appreciation breakfast, approx. \$600 for the school bbq,)
- Planned expenditures for next year: speaker system (\$3000 designated this year, additional funding to be considered in 2018/2019 year)

6. Funding Priorities Look Ahead to 2018/2019

- Our new principal, Gilda Johnstone, will meet with Paul on June 11. She will have her own priorities, but Paul is hopeful that she will support the speaker system as well (given that it is the original system and that we have been making due for a long time)
- Confirmation from Ministry that pro-grant application for Umbrella Project has been received. At the same time, the board has confirmed St. Matthew as a pilot site for the project.
- We will look into the teacher fund (giving teacher's some money to spend on things for their classroom). Discussion about whether ECE's will receive access to the same money, given that they spend their own money on the classroom as well.

7. New Business

2018/2019 Council:

- First meeting Tuesday September 18, 2018 @6:30

- We will look into the possibility of providing childcare at the meetings, in order to hopefully make it easier for interested parents to attend. Contact information for anyone who wishes to volunteer for childcare supervision to be sent to co-chairs (high school or college/university/ECE students). A vulnerable sector check and St. John's ambulance babysitting course would likely be required at minimum. Family and Children's Services can advise on what would be required. We can also contact St. Agnes School, as it is believed they provided this during meetings/events.
- Paul thanked council for our support during his 5 years as principal at St. Matthew, and council members expressed their thanks to him for all that he has done at St. Matthew during his time here.

8. Upcoming Events

- Staff Appreciation Breakfast – Thursday June 14th
 - List circulated once again, and email re-sent to volunteers, to have more sign-up with contributions. Council will purchase and supply items not brought by others.
- Year End BBQ – Tuesday June 19th
 - Food for the BBQ has been arranged through FreshCo, who are providing discounts on some items. Food will include hotdogs (800 wieners and buns), watermelons (20), popsicles (600), ketchup, mustard.
 - Cost increasing from last year, as not as many items are donated/free as previously.
 - We are getting water containers with pumps again this year from Crystal Clear. Students need to bring a reusable bottle.
 - Battlefield Rentals will be providing a BBQ for the day of the event, at no charge.
 - Agenda labels to be distributed the day before the BBQ as a reminder, specifically to bring water bottles.
 - At the barbeque there will be bubbles, a fire truck, chalk, possibly police officers who are members of the school community.
 - BBQ runs from 11:20 to 12:35.
 - We will once again take hotdogs to Owl Childcare during the BBQ.
- Open House – September 12th, 2018, 5:30 to 7 pm
 - starting with a presentation from 5:30 to 6 pm by the Student Transportation Planner (Leslie Maxwell) as well as the school Resource Officer (Andre).
 - Time in the classrooms will be from 6 pm to 7 pm.
 - We would like to have a table at the open house with council members (pairs taking 15-20 minute shifts). Council members will talk about council, encourage ideas (e.g., on a graffiti wall again), and encourage new members to come out.

- 2018/2019 Dance-a-thon Fundraiser - Wednesday October 31.
 - Kindergartens appreciated time change that we tried this past year, which allowed them to get to the dance-a-thon a little bit later.
 - Cosmic store -we discussed items and prices. The idea is to have inexpensive items available, so that all children can hopefully acquire a glow item (i.e. low entry point). One option: glow stickers or bracelets for 25 cents
 - Every year we decide the nature of the incentive to fundraise. There seemed to be approval for last year's model
 - Raffle prizes will be needed again. Kim and Heidi have spent many hours accessing prizes in the past, and they would appreciate some help. Council members are encouraged to approach businesses themselves to encourage donations of raffle prizes, ideally approaching some during the summer months.
 - A donation request letter from Council is available for those seeking donations from businesses on behalf of Council. Heidi will email the letter to Paul.

9. Adjournment – *Kim & Heidi*