

September 2018

Dear Parents and Caregivers,

We are happy to share that Lunchbox Orders will be offered at St. Matthew Catholic School this year.

Not familiar with Lunchbox Orders? Lunchbox Orders is a convenient, online ordering platform featuring local restaurants. An ordering calendar has been coordinated for the school community at www.lunchboxorders.com.

All orders are submitted on the website and payment is processed on-line by Visa, MasterCard, Discover, Debit MasterCard (NEW!) or Visa Debit. Visa and MasterCard prepaid cards are also accepted on the website.

The calendar is **NOW** open and lunch delivery is scheduled to begin **WEDNESDAY, SEPTEMBER 19**.

The lunch program features the following options:

Delivery Day	Featured Restaurant
Wednesday	Maestro's Pizza
Friday – Rotating Menu	Swiss Chalet
	Mr. Sub
	Lunch Lady
	East Side Mario's
	Pita Pit



How to Order:

1. Go online at www.lunchboxorders.com and click "ORDER LUNCH".
2. **New to Lunchbox Orders?** Click "Create an Account" to register your family's account.
3. **Already registered?** Please login directly with your current user name (e-mail address) and password.
4. Add your child to your account by clicking "add a student" and register your child with their teacher and grade for the current school year.
5. Click "Order Now" (beside your child's name) to access the school's ordering calendar.
6. Proceed with ordering your child's lunch by clicking on the blue box for each restaurant featured.

The Benefits:

1. With every meal purchased, a small contribution will be made to the school's fundraising program.
2. Lunchbox Orders is paperless and cashless. Ordering online is fast and easy!
3. All menu items featured are compliant with the Ontario Ministry of Education's Food and Beverage Policy.
4. Orders may be placed weekly or in advance, for the full length of the program.

Dates to Remember:

- Lunch delivery is scheduled to begin the week of **WEDNESDAY, SEPTEMBER 19, 2018**.
- **SUNDAY, SEPTEMBER 16TH at NOON (12pm)** is the ordering deadline for the first scheduled delivery.
- All orders, updates and cancellations must be submitted by Sunday at noon for the following week.
- Please note, new orders will not be accepted after the Sunday deadline.

If you have any questions, please contact the Lunchbox Orders customer service team at **1.877.426.6860** or by e-mail at info@lunchboxorders.com.