

St. Matthew CSAC Meeting

Date: Tuesday, May 7, 2019, 6:30 – 8:00

Location: Learning Commons

Present: Kim, Heidi, Gilda Johnstone, Lisa Bruce, Adriana, Rennie, Andreas, Diana, Brenda

Regrets: Denise, Pat K, Pat P, Heather

1. Prayer led by Gilda
2. Minutes of last meeting approved by Heidi
3. Agenda approved by Kim
4. **Budget update** submitted provided by Denise: Last meeting we approved \$10,000 for the new park, \$1250 for Mission Day/BBQ, \$250 for Teacher and staff appreciation breakfast (under budget). Pending approval of \$150 for HoopOut family fitness night. These expense leave \$ 5535 in the account.
5. Council was informed of the WCDSB decision to standardize the naming of school/parent councils across all schools within the school board. The term **Catholic School Advisory Council (CSAC)** will therefore be used moving forward to refer to our school council.
6. **Principal's Update** provided by Gilda:
 - First Communion for grade two students on Saturday May 4 went very well. Father Aleks was very pleased by how everything went as well.
 - Confirmation, for grade 7 students, will occur on Saturday June 1, at 5 pm.
 - School staff showed a lot of appreciation for the staff breakfast provided by council and other parents this morning, May 7.
 - Big Gulp was today, and students loved it! Taken together, the Big Gulp and Big Crunch events should give the school Gold status from Healthy Schools.
 - On Wednesday May 22, from 6 to 7 pm, the JK information night for parents will take place.
 - On Wednesday June 12, from 4 to 5 pm, the FDK open-house for parents and children will take place.
 - The washroom painting is done, now with the addition of lacquer.
 - Graduation is June 26. Father has agreed to do the mass here at the school.
 - Murals -the artist has come in with lots of ideas for the library, the gym, etc.; first priority is the gym; specifics will be presented at the next meeting.
 - Mission Day will be held June 14th - Flyer went home today.
 - A bench purchased and will be painted by grade 8 students in memory of Lia; costs paid with student-generated funds (raised through pizza days). Bench will reside in the Intermediate hallway when complete. Stained-glass window memorial also to be installed at a later date.
7. Christine Dixon council representative from St. David, spoke regarding the **St. David school council**. Christine's message was for council members to stay involved as their children graduate St. Matthew and go to St. David, by joining St. David council. Council is a place to have a voice, a way to know

people, a way to build relationship with staff and with families. There are 6 to 7 school council meetings a year at St. David, Council fundraising efforts are not onerous. Meetings are the last Tuesday of each month. Parents of Grade 8 students going to St. David next year are encouraged to come to the first meeting in September.

8. Daniel Waters from the City of Waterloo spoke to Council regarding the **play structure replacement**. A budget has been set based on funds to be contributed by the City, school board and St. Matthew council. They are preparing to send out request for proposal (RFP) from vendors and begin preparing the site.

Students, parents and community members will all be given the opportunity to vote on which features they wish to have in the new play structure. Daniel has prepared posters depicting multiple options which will be used for the voting. Each person will be permitted five selections. Once all votes are tabulated, the top 10 playground features will be included in the RFP, requesting that companies include as many of the top 10 features as possible within the budget.

Voting by students will take place in their classrooms. Voting for parents and community members will take place the evening of Wednesday, May 22 in the school foyer. This will coincide with the FDK Parent Info Night. Voting will be advertised via Newswire and on the school marquee.

9. **Hoop-Out** family fitness night of hula hooping will take place on Wednesday May 15. Council approved funding of \$120 for this activity.
10. **School Year-End BBQ** will take place immediately before Mission Day begins, on Friday June 14th. Council will purchase 500 hotdogs, 800 buns, condiments, water jugs, and watermelons. Hopeful that Battlefield Equipment will once again donate use of a BBQ. 300 Pillers sausages (donated from radio station visit) will also be offered. Kim/Heidi to provide nutrition labels for all foods served to obtain carb count to support students with diabetes. Volunteers will be needed for this event (typically 12-15 people needed) and a request will be sent out soon. Budget for combined BBQ/Mission Day approved at last meeting of \$1250. \$500 of this is PIC Grant to be used toward school BBQ.
11. **Mission Day** event sponsorship – Heidi has contacted a company about rental of an inflatable obstacle course and an inflatable interactive play game for younger students. Rental of the two items, including delivery and setup, is \$700 and the company will also provide a jumbo Connect 4 game. In the event of rain, the company will either allow us to cancel the rental, or select substitutions that can be used indoors. Council approved \$700 rental fee for these items (part of \$1,250 previously approved budget BBQ/Mission Day). In addition, the popsicles that are typically purchased for the school BBQ will be donated to Mission Day, and sold in lieu of slurpees.
12. **Next Meeting** will take place on Tuesday June 4, 2019 6:30 – 8:00, Learning Commons.
13. **Adjournment** by Heidi and Kim